

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
August 7, 2013

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, August 7, 2013, in the Administration Building, Suite 201, located at 360 Campus Lane, Fairfield, California 94534 (First Floor-West Lobby), by Board President Sarah Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Professor LaNae Jaimez, Interim Academic Senate President, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Sarah E. Chapman, Ph.D., President
Pam Keith, Vice President
Monica Brown
Denis Honeychurch, J.D.
Rosemary Thurston
A. Marie Young
Latifah Alexander, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Michael A. Martin

Others Present:

LaNae Jaimez, Interim Academic Senate President
Yulian Ligioso, Vice President, Finance and Administration
Diane M. White, interim Vice President, Academic Affairs
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Board President Chapman reported that Dr. Jowel Laguerre made the following specific correction to the Agenda, Item 7.(a), Resignation to_Retire – Ann H. Short, Page 1, Line 11, as follows: ~~Fourteen years of service~~ should read as ***24 years of service.***

Moved by Trustee Brown and seconded by Trustee Thurston to approve the Agenda as corrected. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Chapman recognized Mr. George Guynn, President, Central Solano Citizen Taxpayer Group, (CSCTG) who requested to comment on his formal request for records via the Public Records Act, Government Code §§ 6250-6268, Article 1, § 3b CA Constitution & 5 USC §552 on June 19, 2013. Mr. Guynn gave a copy of his letter to Mr. Ligioso to the Board advising it has been 33 days since his first request and 15 days since his second request on July 19, 2013, stating the District is obviously over the time allowed by Government Code Section 6253. Since the District didn't request an additional 14 days allowed under specific circumstances by Code Section 6253 that he feels giving the District until Friday afternoon of August 9, 2013, to have the records available for himself and others from the taxpayer group to inspect and obtain copies as requested is more than sufficient.

Board President Chapman asked Mr. Guynn for his patience because of the recent move from the administration building on the main campus, summer schedules, and the District generally being shorthanded.

Board President Chapman recognized Mr. George Guynn who requested to comment on the Measure Q Recommended Structure. His comments were deferred to later on the agenda.

6. REPORTS (NO ACTION REQUIRED):

- United Way of the Bay Area 'Roadmap to Cut Poverty'
*Facilitated by Christina Arrostituto, Executive Director, First Five Solano
Children and Families Commission*

Dr. Jowel Laguerre, Superintendent-President, introduced Ms. Christina Arrostituto from First Five Solano and SCC Alumni from the Class of 1974. Ms. Arrostituto introduced her colleague Ms. Laura Escobar who helped her present the information.

Ms. Arrostituto gave a PowerPoint on reducing poverty and growing prosperity in Solano County, beginning with the journey from 2008-09 to the present. The framework, "Safety Net Summits on Poverty" includes community planning groups, such as public agencies, non-profit and faith communities; educators, service providers, concerned residents and business people. The goals of these groups include educating ourselves about poverty and its negative effects, raising

awareness about poverty and generating support and engagement across Solano County to reduce poverty; and identifying and pursuing specific poverty reduction strategies and results.

The Bay Area Poverty Roadmap main goal is 220,000 families will reach economic success. Creating pathways out of poverty focus on three key drivers of economic success: basic needs, education, and jobs. Five critical populations include: female heads of households, families with young children, men and boys of color, immigrants, and seniors. The cross-sector of institutions that align resources, pass public policies and change systems include champions from all walks of life who shift public will and give, advocate, and volunteers.

Ms. Arrostuto will return to the Board meeting of August 21, 2013, with request for the Board to approve the partner pledge for the Bay Area Roadmap to Cut Poverty. As a Roadmap partner, Solano College will agree to be named and acknowledged publicly as a Roadmap Partner, will participate in decision making about the Roadmap, will help define success metrics and explore how we can share data with one another, and will participate in at least one Roadmap strategy, which can be a current area of work, a natural extension, or something new to us that allows our organization to innovate and learn.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President.

- Associated Students of Solano College (ASSC)

Mr. Gabriel Johnson, ASSC President, reported that:

--Students of Solano Community College have a concern relative to the interim position of the Director for Student Development Office/ASSC/MESA and its possible impact on students. The students appreciate the expediency in filling the role, but are concerned with proper representation of students. They are asking the Board to consider having two separate director positions, one for MESA and the other to oversee ASSC and the SDO.

- Academic Senate

Dr. Laguerre commented that this is the last meeting for Professor Jaimez to present to the Board as Interim Academic Senate President. He stated further that Dr. Jaimez has been one of the best Academic Senate Presidents he has had the privilege of working with, anywhere. Her focus on solving issues and distinct communication skills has been wonderful for the College. Dr. Jaimez has great leadership abilities and we wish to continue to work with her in the future. Dr. Laguerre publicly thanked Dr. Jaimez for her service to the District.

Professor LaNae Jaimez, Interim Academic Senate President, reported that:

--Dr. Susanna Gunther will be returning as Academic Senate President for the fall and spring semesters.

--the Senate has not been active over the summer, except for the work of the Program Review Subcommittee.

--she attended the Academic Senate Leadership and Curriculum Institutes and reported both inspired and empowered her as a Senate President and faculty member. Dr. Jaimez thanked Dr. Laguerre for his financial support. These opportunities are invaluable to the development of faculty.

--the Senate will be holding their meeting tomorrow morning between 9 a.m. and Noon to set goals for the semester, discuss enrollment management, the equity plan, and tie up loose ends from the previous semester. The Senate will meet with the educational administrators in the afternoon to share mutual goals and discuss work to be done together for the coming year.

- Superintendent-President

Dr. Jowel Laguerre, Superintendent-President, reported that faculty return tomorrow. Friday is a required Flex Cal day, and invited the Board to the continental breakfast hosted by the President's Office, Friday, August 9, between 8 and 9 a.m., in the cafeteria. Breakfast will include the Presidential Awards and recognition of 10, 15, and 20 year service awards for employees. The State of the College Address will be held in the Theater, beginning at 9:30 a.m.

Dr. Laguerre stated that he participated in two new hire orientations today. The District hired 15 new faculty members, together with support staff across the campus community. With the passage of Prop 30 and savings we are realizing from implementing energy savings initiatives, we are able to properly staff our Schools and Departments. It was exciting to greet some of our new students during Preview Day this morning. We are getting ready for the opening classes on Monday and are looking forward to a good semester.

7. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

(a) Resignation to Retire – Ann H. Short

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Ann H. Short	Community Services 24 years, 10 months of Service at SCC	08/30/13

Dr. Laguerre thanked Ms. Short for her years of service to the District.

Moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the resignation to retire for Ann H. Short after 24 years of service with the District, effective August 30, 2013. The motion carried unanimously.

8. NON-CONSENT AGENDA – ACTION ITEMS

Human Resources

(a) Second Reading – Administrative Leadership Group Proposal for Revised Board Policy 4800—Student Learning Outcomes and Service Area Outcomes

The findings of the ACCJC Evaluation Team that visited Solano Community College on November 13, 2012, included Recommendation 7. The College has addressed this recommendation with revisions to Administrative Leadership Group Board Policy 4800, Sections 4840.2(C) and 4840.3(C).

Moved by Trustee Brown and seconded by Trustee Keith to approve the second reading of the Administrative Leadership Group Proposal for Revised Board Policy 4800—Student Learning Outcomes and Service Area Outcomes as presented. The motion carried unanimously.

Finance and Administration

(b) Measure Q – Recommended Structure

Board President Chapman recognized Mr. George Guynn, President, Central Solano Citizen Taxpayer Group, who requested to comment on the Measure Q Recommended Structure. Mr. Guynn stated that putting money into “things” benefitting students might be better than putting it into “things” like leasing space, funding administration, outside consultants, contractors, etc. Measure Q is not supposed to be a jobs bill. Mr. Guynn asked the Board to rethink this recommendation. It is easy to spend money and not very easy to get it back.

Mr. Leigh Sata, Executive Bonds Manager, presented a recommended structure for Measure Q. The Measure Q capital improvement bond was passed in November 2012. The bond value is \$348M, and combined with expected state capital outlay funding and expected interest over the life of the program the value of Measure Q will exceed Measure G by more than three times in size. A new operating structure is required to manage Measure Q effectively. Per the previously approved agreement with Roy V. Stutzman for consulting services in the areas of facilities planning, development and modernization, the Board was presented with District Staff’s recommendation of a new organizational structure for Measure Q, based on Mr. Stutzman’s report. Various options considered include:

1. In-house staff manages all aspects of Bond.
2. In-house and consultant work together to manage the Bond.
3. Consultant manages day-to-day activity of Bond, with oversight by District’s Executive Bonds Manager.
4. Other options that suit the nuance and details of the program.

Mr. Sata gave a PowerPoint presentation on the proposed program structure as it relates to goals, background and methodology, findings, and recommended options. The requested action from the Board is to approve the Measure Q Bond Structure as recommended, including authority to procure program management services from qualified vendors; with the RFQ/RFP process to begin immediately. The contract will be brought to the Board for ratification.

Due to unanswered questions and the request for more information, it was moved by Trustee Young and seconded by Trustee Brown to refer item 8(b) Measure Q-Recommended Structure as presented back to Dr. Laguerre and the Measure Q Advisory Committee. The motion carried unanimously.

9. ANNOUNCEMENTS

Board President Chapman inquired if it would be possible for an update on the Building 600 Remodel. Dr. Laguerre responded that an update will be provided at the September 4, 2013, Board Study Session.

10. ITEMS FROM THE BOARD

Trustee Young reported that she attended the following College community events:

July 2013

20 - Attended African-American Male Summit (AAMS) that was held at Jesse Bethel High School in Vallejo. The AAMS was sponsored by Alpha Phi Alpha Fraternity, Incorporated, Kappa Omicron Lambda Chapter.

20 - Attended Vallejo Honors Trayvon Martin through Unity and Empowerment event that was held at Jesse Bethel High School.

22 - Attended Vallejo Interagency Committee meeting that was held at Vallejo City Hall in the Conference Room of the City Manager.

23 - Represented her late spouse, Clark S. Young, who was a Korean War Veteran, at the 60th Anniversary of the Korean War Celebration. The celebration was a Tribute to Korean War Veterans and was held at the Veterans Administration Martinez Outpatient Clinic.

26 - Attended Solano EDC Breakfast that was held at Hilton Garden Inn in Fairfield. State Senator Lois Wolk, 3rd District, was the guest speaker.

27 - Honored to be one of the speakers at Honoring Our Korean War Veterans Ceremony that was held at Vallejo Veterans Memorial Building. The event, with over 200 people in attendance, was sponsored by Vallejo Veterans Memorial Building Council. Thanks were extended to Mr. Nestor Aliga, who was the driving force behind this event, who asked Trustee Young to be one of the speakers. Trustee Young extended kudos to Ms. Amy Utt, Veterans Affairs Center Coordinator of Solano Community College's Veterans Program. Because of her efforts, Trustee Young was able to include in her speech an overview of the offerings of the SCCD's Veterans Program. Trustee Young informed the guests that they could visit www.solano.edu for additional information about our V.A. Program.

August 2013

01 - Attended the VIP Reception celebrating Vallejo Day of the 64th annual Solano County Fair. The reception was sponsored by the Board of Directors of the Solano County Fair Association.

03 - Attended Vallejo Relay for Life that was held at St. Patrick – St. Vincent High School in Vallejo on the 100th Anniversary of the American Cancer Society. Trustee Young's sorority,

Alpha Kappa Alpha Sorority, Incorporated, Kappa Beta Omega Chapter was one of the sponsors of this two-day event.

07 - Attended Measure Q Advisory Committee Meeting in Building 1400.

Trustee Brown reported that she attended the Solano EDC Breakfast and met the new Superintendent of the Fairfield-Suisun USD. Trustee Brown also attended the July 27 ceremony honoring the Korean War Veterans.

Board President Chapman recessed the Board Study Session at 8:05 p.m.

11. CLOSED SESSION

- (a) Public Employee Performance Evaluation
Superintendent-President
- (b) Conference with Labor Negotiator
Agency Negotiator: Charo Albarrán
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (c) Public Employee Discipline/Dismissal/Release

Board President Chapman called the Closed Session to order at 8:10 p.m.

12. RECONVENE REGULAR MEETING

Board President Chapman reconvened the regular meeting at 9:11 p.m.

13. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Chapman reported that the Board discussed the Public Employee Performance Evaluation for the Superintendent-President in Closed Session, and no action was taken.

Board President Chapman reported that the Board held Conference with Labor Negotiator CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

14. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:12 p.m.

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APPROVED

SARAH E. CHAPMAN, Ph.D.
BOARD PRESIDENT

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days